*This announcement was emailed by ACS to all providers affected by this change. The Behavioral Health Division is forwarding it as a courtesy to our providers to ensure you receive the message. Please contact ACS if you have questions.

ATTENTION ALL WAIVER PROVIDERS

WINASAP BILLING SOFTWARE USERS

EFFECTIVE 01/01/2012

DDAW, DDCW, CMHW, ABI, LTCW and ALF Providers

(251B00000X & 251C00000X Taxonomies)

January 1, 2012

The department is mandating that **ALL** Home and Community Based Services (HCBS) waiver providers use the EqualityCare Secure Provider Web Portal for claims entry and submission. Waiver providers will no longer be able to use WINASAP to submit claims.

To ensure your payments will not be affected you are encouraged to begin using the EqualityCare Secure Provider Web Portal immediately. Do not wait until January 1, 2012 to transition from the WINASAP billing software to the EqualityCare Web Portal.

NOTE: Waiver providers submitting through vendors, billing agents, clearinghouses and using proprietary software, must comply with the TR3s and Wyoming HIPAA 5010 Specifications including diagnosis code requirements.

November 28, 2011

The ACS EDI Call Center will be available to assist waiver providers with access questions, registering and re-registering (if applicable), building claims templates, entering, verifying and submitting claims via the EqualityCare Secure Provider Web Portal.

Updated waiver Web portal billing tutorials will be posted to the EqualityCare website.

In order to make this transition as easy as possible the ACS staff will be offering the following training for all waiver providers:

- A WebEx waiver billing training tutorial will be recorded and available on the EqualityCare website
    - Web address: http://wyequalitycare.acs-inc.com/WP_Tutorials.html
    - This recording will be available 24x7allowing providers to view at their convenience
- The updated waiver Web portal billing tutorials will be available for printing from the EqualityCare website
    - Web address: http://wyequalitycare.acs-inc.com/WP_Tutorials.html
- 1-on-1 phone training will be offered
    - Send an email to WYACSPROVIDERCLIENTSVCS@acs-inc.com, to schedule your 1-on-1 training session. Please include the following information in your email:
        - Contact name
        - Contact phone number
        - Your Trading Partner ID number (TPID)
        - Time and dates you are available, please provide two or three combinations – You will receive a confirmation email with the date and time

Contact Information:

ACS EDI Call Center

1-800-672-4959 press 3