PROCESS FOR RESETTING PASSWORD IN THE ELECTRONIC MEDICAID WAIVER SYSTEM

1) On your browser go to https://waivers.health.wyo.gov and select Forgot Password?

WDH _____ APPLICATION GATEWAY

User
name
Password:

[Login]

Forgot Password?
Forgot UserName?

2) Enter your user name and email address and click the submit button.

WDH APPLICATION GATEWAY

Security Identifier:

UserName: [   ]

Email: [   ]

[Submit]

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3) Red text will appear – "An Email has been sent".   Then log into your email account.

WDH APPLICATION GATEWAY

Security Identifier:

An Email has been sent

UserName: [   ]

Email: [   ]

[Submit]

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4) Click the new email from noreply.wdh@wyo.gov titled 'WDH Gateway Forgot Password'.   Open the email and click the link. If you don't see the email in your inbox, please check your junk mail. Below is an example of how this email will look:

The link will expire in: 1 Days Follow the link below:

https://gateway.health.wyo.gov/NonSecure/PrivateSecurityBitsEnter.aspx?x=AA1C5D250E17157F238D9C8AEE9E15BA50C08B1341AAB31DAAF6C63B219CAF7087D4A1786A2D27D80A425B5EE22768CAB2BF92BEDC266CB768EE4A3F381C2E57E668E48CCC8A511A

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

5) Enter the requested information – first and last name, email, then click Submit.

WDH APPLICATION GATEWAY

First Name: [   ]

Last Name: [   ]

Email: [   ]

[Submit]

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Private Security Identifier:

6) Answer the security questions you have previously submitted in the EMWS.
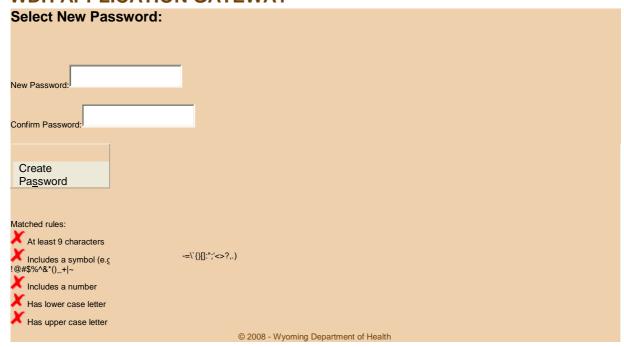
EXAMPLES OF QUESTIONS:

WDH APPLICATION GATEWAY

Enter Security Questions and Answers:

1. What is the middle name of your youngest child?

2. In what city or town was your first job?

3. What is your oldest sibling's middle name?

Next

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7) Enter your new password and write it down somewhere you will remember.

WDH APPLICATION GATEWAY

Select New Password:

New Password:

Confirm Password:

Create Password

Matched rules:
✗ At least 9 characters
✗ Includes a symbol (e.g   -=\`{}[]:";'<>?,.)
!@#$%^&*()_+|~
✗ Includes a number
✗ Has lower case letter
✗ Has upper case letter

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8) Select Continue.

WDH APPLICATION GATEWAY

Select New Password:

Your password has been changed. Click 'Continue' to go to the Gateway Login screen, or use your normal path to login to your application.

Continue

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9) Select the waivers option.

WDH APPLICATION GATEWAY

- Change Password
- Update User Information

Application

Waivers

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10) You are now in the EMWS and able to see your task list.

Medicaid Waiver System

Task List

Show Filter

No tasks found.

Cases assigned to you that require direct action

No tasks found.