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Presumptive Eligibility Training

for Qualified Providers

Effective

July 2008

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Medicaid Programs for Pregnant Women

There are currently three programs that are designed to help cover some medical services for pregnant women. These are:

- The Pregnant Women's Program
- Emergency Services
- Presumptive Eligibility

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What Is the Pregnant Women Program?

A Medicaid option that enables pregnant women to receive regular Medicaid through their pregnancy and at least 60 days postpartum.

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What Is the Emergency Services Program?

An option for non-citizens that assists with the cost of Emergency Services including labor and delivery.

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What Is Presumptive Eligibility?

An option which is designed to improve pregnant women's access to temporary outpatient services while their eligibility for Medicaid benefits is determined.

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Presumptive Eligibility

- The purpose of this training is to focus on coverage groups and Qualified Provider responsibilities in the Presumptive Eligibility Program.

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Legal Authority – Wyoming Department of Health (WDH)

The Presumptive Eligibility program began in 1992. The Wyoming Department of Health administers the program.

- QPs determine Presumptive Eligibility.
- DFS determines eligibility for Pregnant Women and Emergency Services.

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Qualified Providers

Examples of QPs include:

- Public Health Nursing Offices
- Indian Health Services
- Some physician offices
- Clinics

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How to Become a QP

In order to become a QP, your office must:

- Apply with the Wyoming Department of Health, Medicaid Eligibility unit.
  - Complete the provided Application/Agreement.
  - Fax this form to the Medicaid Eligibility Unit: 777-6964, Attention: Theresa Manzanares.
- Each person in your office assisting pregnant women with the online application must complete training provided by the Eligibility Unit.

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QP Responsibilities

- Assist the applicant by entering answers into the online application for her.
- Submit the application electronically.
- Assist the applicant in completing the Medicaid Application (information entered into the online application or onto the PE Intake form must match the information entered onto the Medicaid Application.)
- Provide applicant with information about other health and nutrition programs.

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Eligibility Criteria

To qualify for the PE program a woman must:

- Be Pregnant
- Be a Wyoming resident
- Be a U.S. citizen
- Provide a Social Security number
- Have a gross family income that does not exceed 133% of the Federal Poverty Level

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Federal Poverty Level Chart

April 2013

Household Size	133% FPL
2	$ 1,720
3	$ 2,165
4	$ 2,611
5	$ 3,056
6	$ 3,502
7	$ 3,947
8	$ 4,393
9	$4,839
10	$5,285
11	$5,731
12	$6,177
13 or more	Add $446 Each

Note: The unborn child is always counted in the household size.

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Verification of Eligibility Criteria

Pregnancy, due date, income, residency and citizenship for PE are by ***self-declaration.*** This means that the Qualified Provider should accept the information given by the applicant without asking for verification.

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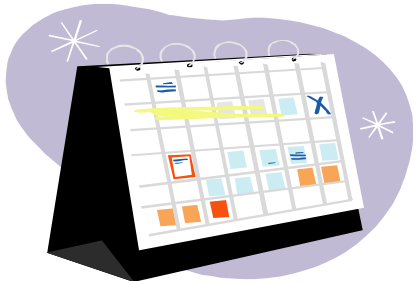
Duration of Benefits



- Eligibility begins the date the application is electronically submitted and continues until the last day of the following month.
  - PE is limited to one period of eligibility per pregnancy.
  - Applications will be batched on a daily basis to the Medicaid Fiscal Agent (Xerox). An applicant's eligibility can be verified within two business days by calling: 307-772-8400 or 1-800-251-1268.

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PE Covered Services

- Physician visits
- Certified nurse midwife visits
- Laboratory or x-ray test
- Emergency room visits
- Medical supplies
- Prescription drugs
- Community Mental Health Clinic visits
- Rural Health Clinic visits
  - Some services have limitations. Providers who accept Medicaid are aware of these limitations and can tell the pregnant woman ahead of time if a service is covered.

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Simplified Online PE Application

Beginning July 1, 2008, there is a new online application for Presumptive Eligibility. QPs will assist the applicant by entering her information directly into the online application.

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How to Use the Simplified Online PE Application

Completing the Online Application:

- Enter your User Name and Password
- Enter the pregnant woman's information into the Online Application.
  - If the pregnant woman answers "no" to either the Citizenship or Residency question, the application process will automatically end.
- After all fields have been completed, review the application with the client to ensure there are no errors.
- The Rights and Responsibilities page must be signed and dated before submitting the application.

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How to Use the Simplified Online PE Application

- Income eligibility calculations will be made behind the scenes.
- Submit the application electronically.
- Initial results will appear immediately in the form of an Approval or Denial notice.
  - Approvals are batched to the Medicaid Fiscal Agent (Xerox) for processing on a daily basis.
    - If an application is submitted after 6:00 p.m., it may take an extra day to verify eligibility with the Fiscal Agent.

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What to Do with the Completed Application

- Give the client a copy of the notices that will print during the application process.
  - These include the Rights and Responsibilities notice, the Applicant Information notice, and the Approval or Denial notice.
- Have the applicant review, sign and date the Rights and Responsibilities notice.
- Keep copies of the Rights and Responsibilities notice and the Applicant Information notice for your records.
  - Approval and Denial notices can be reprinted from the system for up to 60 days.

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What to do if the Online Application is Unavailable

The PE Intake form and Calculations sheet have been created to use in case the PE Online Application is unavailable. If you are having system problems, please check with the Eligibility Unit before using these paper forms.

- Once you have completed the PE Intake form and Calculations sheet for the applicant, fax the forms (along with the signed Rights and Responsibilities notice to: Medicaid Eligibility Unit at: 307-777-6964 Attn: Theresa Manzanares.

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PE Checklist

- Did an Approval or Denial notice, Applicant Information page, and Rights and Responsibilities notice print?
- Has the Rights and Responsibilities notice been signed and dated by the applicant?
- Have you referred the woman to other available health and nutrition programs?

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Obtaining Forms

Each Qualified Provider can download the following materials from the Medicaid Eligibility website http://health.wyo.gov/healthcarefin/medicaideligibility/PEmaterials.html:

- PE Intake forms and Calculation sheets
- Approval and Denial notices
  - PE Intake forms, Calculation sheets and hardcopy Approval and Denial notices should only be used if the online system is unavailable.
- Rights and Responsibilities notices
- Factsheets and Brochures

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Obtaining Forms Cont.

- QPs are encouraged to make copies of the PE Intake, Calculations, Approval and Denial, and Rights and Responsibilities documents when the system is down.
- Medicaid Applications can be ordered by contacting the Medicaid Eligibility Unit at:

  307-777-2931.

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What Is the Medicaid Application?

- This application is used to determine eligibility for regular Medicaid including programs like Emergency Services and the Pregnant Women Program. QPs are asked to:
  - Assist all pregnant women in completing and forwarding this application to the Wyoming Department of Health Customer Service Center.
    - The Customer Service Center is responsible for determining eligibility for Medicaid programs.

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Review

- QPs must enroll with Medicaid.
- The Simplified Online PE Application must be used.
- Non-citizens are no longer eligible for PE.
- The PE process is by self-declaration.
- The applicant can only be approved for one period of PE per pregnancy.
- Remember to ask for gross amounts when completing the income section.
- Assist all pregnant women in completing the Medicaid Application and forwarding this application to the Customer Service Center.

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For more Information on Presumptive Eligibility Contact:

- Theresa Manzanares, Benefit Coordination Consultant
  theresa.manzanares@wyo.gov 777-3423

- Cary Rea, Eligibility Project Specialist
  carly.rea2@wyo.gov 777-2931

- Penny Davis, Benefit Coordination Manager
  penny.davis@wyo.gov 777-3772