

Changes in ISP Service Providers / Units Scenarios

To change Service Providers within the same service (Provider B is taking the place of Provider A)

Providers	Number of Units assigned in ISP	Number of Units used (billed and unbilled)	Number of units remaining	Number of Units to be moved	How this change impacts the ISP
А	96	20 (all billed units)	76	-76	Move of existing
В	0	0	N/A	+76	76 units No impact on ISP

What this scenario looks like on the Pre-Approval Form (FCC-3)

Service Code	Service Type	Service Provider Number (9 digits)	Provider Name	Units to be Used (3 months)	Unit Rate	Total Cost (3 months)
XXXXX	Identified Waiver Service	xxxxxxxx	Name of Provider A	0	\$X.XX	\$0.00
xxxxx	Identified Waiver Service	XXXXXXXX	Name of Provider B	76	\$X.XX	\$XXX.XX (76 x unit rate)
					TOTAL	\$XXX.XX

To change Units between 2 providers of the same waiver service (such as Respite – Moving Units from Provider B to A)

Providers	Number of Units	Number of Units used	Number of units	Number of Units	How this change
	assigned in ISP	(billed and unbilled)	remaining	to be moved	impacts the ISP
Α	96	74	22	+28	Additional 28 units
		48 billed & 26 unbilled			added to 96 units
В	48	20	28	-28	from original ISP
		10 billed & 10 unbilled			= 124 units total

What this scenario looks like on the Pre-Approval Form (FCC-3)

Service Code	Service Type	Service Provider Number (9 digits)	Provider Name	Units to be Used (3 months)	Unit Rate	Total Cost (3 months)
XXXXX	Identified Waiver Service	xxxxxxxx	Name of Provider A	124	\$X.XX	\$XXXX.XX (124 x unit rate)
XXXXX	Identified Waiver Service	xxxxxxxx	Name of Provider B	0	\$X.XX	\$0.00
		,		1	TOTAL	\$ XXXX.XX

To change Units between 2 providers of different waiver services (Moving units from Youth Trainer to Family Trainer):

Providers	Number of Units	Number of Units used	Number of units	Number of Units	How this change
	assigned in ISP	(billed and unbilled)	remaining	to be moved	impacts the ISP
					All available youth
Family Trainer	96 @ \$7/unit	40	56	+46	trainer units were
		10 billed & 30 unbilled			converted to Family
				\$324 divided by \$7 = 46	Trainer units/rate
					No impact on ISP
					(no units added)
Youth Trainer	96 @ \$4.50/unit	24	72	-72	
		20 billed & 4 unbilled	72 +4.50 +224		Additional 46 units
			$72 \times $4.50 = 324		added to 96 units
					from original ISP
					= 142 units total

What this scenario looks like on the Pre-Approval Form (FCC-3)

Service Code	Service Type	Service Provider Number (9 digits)	Provider Name	Units to be Used (3 months)	Unit Rate	Total Cost (3 months)
XXXXX	Family Training and Support	xxxxxxxx	Name of Family Trainer	142	\$X.XX	\$XXXX.XX (142 x unit rate)
XXXXX	Individualized Child Training and Support	xxxxxxxx	Name of Youth Trainer	0	\$X.XX	\$0.00
	1	1		1	TOTAL	\$ XXXX.XX