

municipalities.

The last year we have been hit hard economically. The bentonite plants have had to do some major lay offs due to the down turn in oil production. There has been lay offs in many other fields as well. Our school districts, towns and county have started cut backs and wage freezes due to our economy. Businesses are closing in our towns.

When we began two years ago every meeting we had the overwhelming thing that we heard was that the alcohol use at our county fair needed to be brought under control that was the number one priority. Our prevention efforts have caused changes to take place at that event and we are in the final stages of having everything put into policy. We will now focus our efforts on community events. We have implemented the following at the BHC Fair:

- everyone will be carded and wrist banded before entering the beer gardens.
- There are specific areas set aside for people drinking alcohol and they may not leave this area with an open container.
- Only 2 drinks can be purchased at a time.
- We stop serving alcohol a half hour before the event is over.
- No drink specials
- A manager is on duty.
- All servers have been TIPS Trained as well as the Fair Manager.
- Limited alcohol sponsorship.
- Warning signs discouraging underage drinking and drinking and driving.
- Alcohol permitted areas are posted.
- Law enforcement is present in case the servers need them and to help enforce the rules.

Community awareness of the problem of underage drinking and drunk driving has definitely increased. Our coalition worked very hard this year to put on a drunk driving simulation at our fair grounds. All five school districts in the county participated with youth 8th grade through 12th. There were 1200 people in attendance. There were city and county officials and state elected officials in attendance. There were several booths that people went through. Our youth coalition had a booth to disseminate information as well. We had two speakers; one spoke about loosing his father to a drunk driver and the other talked about her brother being killed in a drunk driving accident the previous year. It was a great event and other counties have contacted us for help in setting one up in their county. Our youth coalitions have grown in numbers and in strength. Their voices through positive messaging and because of their commitment to not use alcohol have been an example to other youth. Even youth who do drink want to be a part of these kids and when they are told you can't drink and be a part of this group they try to manipulate so that they can. There have been success stories of kids who have decided alcohol isn't worth it and join, of course we have those who try to drink and try to get away with it also. Our alcohol free/alternative activities have been well received and supported in our communities. In our small rural towns there really isn't very much for our youth to do. Creating things and showing them you can have fun with out alcohol being a part of it is so important to our communities. The dollars that we are given to provide these events is crucial in our communities. Not only because of our size and lack of activities, but also due to our economic down turn in the last few months. The data shows that acceptance of youth drinking alcohol by adults including parents is perceived to be very high here. The reality is the majority parents do not want their children to drink. There are parents and adults who do feel that drinking alcohol is a "right of passage." When the college kids come home we have a problem with them having parties and providing alcohol to minors. It is a reason for all of them to get together. Implementing compliance checks, the TIP Line and party patrols will hopefully cause a decrease in this activity. We are also going to create awareness of the permanent brain damage done to

adolescent brain when they consume alcohol. The new brain studies could make a big impact on youth and their parents as well. We feel that parents are what are missing in our campaign and the group we need to focus on. Data shows that parents are the number one deterrent to their child underage drinking. Raising awareness of these facts is one of our goals. We plan to look to the state of Utah and their Parents Empowered campaign to give us guidance in this area when complimented with our positive messaging. We will be implementing Parents Who Host Lose the Most campaign that encourages parents and the community to send a unified message at prom and graduation time that teen alcohol consumption is not acceptable. It is illegal, unsafe and unhealthy for anyone under age 21 to drink alcohol. We will do a lot of promotion for this program.

We will have two people in our county TIPS certified trained by October 2009 and will offer this training to retailers and special permit users free of charge. We are working to implement a program that two failed compliance checks by a retailer means they have to participate in mandatory TIPS training.

This year we had a regional training for prevention people and law enforcement on underage drinking and conducting effective party patrols and compliance checks. We will build on that training by helping to fund officers and deputies to provide party patrols and regular compliance checks throughout the county.

We will continue to focus on criminal justice and community norms as our strategy for the upcoming fiscal year. We will collaborate on tightening up the social host laws and the special use permit ordinances. We have one town council that feels that when law enforcement goes above and beyond on dealing with underage drinking that they are being “heavy handed”. As a coalition we will work to raise the council’s awareness as to the necessity of these programs and why they are good for the community and its youth.

We are looking forward to the next fiscal year and building on what we have started. The implementation of the new strategies will only help us to further our strategic plan. Though it feels like we are taking such “baby steps” at times when I look back over the last year I realize we have made some strides and we do have success stories.

Worksheet 1. Targeted Causal Areas and Identified Strategies

Potential Causal Areas	Is Your Community Currently Targeting this Causal Area? (Yes or No)	What Evidence-Based and/or Environmental Strategies Have You Implemented This Year to Address this Causal Area? (Please be Specific)
Retail Availability	No	
Criminal Justice	Yes	Enforcement Public Awareness of Enforcement Compliance Checks TIPS Training TIP Line
Social Availability	No	
Promotion	No	
Community Norms	Yes	Alcohol Restrictions and Security at Community Events Parents Who Host Loose The Most Strengthen the Social Host Ordinance and Alcohol Special Permitting
Individual Factors	No	

Worksheet 2: Causal Area & Evidence-Based Strategy Assessment

Question 1.

Have your targeted causal areas changed? If yes, what data supports this change?

No

Question 2.

Have your chosen evidence-based strategies changed from the original? If yes, what are the changes and why did you make them?

Worksheet 3. Current CAC Membership Roster & Planning Meeting Attendance

Member Name	Organization	Address	Email	Phone	Attended Meeting? (Y/N)
Laurie Royal	Sr. Center / YES I CAN	417 S.2 nd St Greybull	laurielroyal@excite.com	765-4488	Yes
Cynthia Johnson	YES I CAN	417 S.2 nd St Greybull	cynthjohnson@excite.com	765-4488	Yes
Linda Funk	Big Horn Clinic	Basin		568-2499	Yes
Chad Lindsay	Big Horn County Health Coalition	502 Hampshire Ave. Lovell	chlindsay@yahoo.com	548-6410	Yes
Sharon Altermatt	Big Horn County Tobacco Prevention and Control	1781 Eaglenest Powell	salter@tctwest.net	754-4188	No
Michelle Prather	Big Horn County Family Treatment Court	PO 769 Basin	BHCFCourt@yahoo.com	568-2020	Yes
Ben Mayland	Greybull Police Dept.	24 S.5 th St. Greybull	bmayland.gpd@wyonet.net	765-2308	Yes
Brandy Davidson	Big Horn County Sheriff's Dept.	355 E.5 th St. Lovell	bhcyouth@tctwest.net	568-2678	Yes
Terilyn Mayland	Family Court	PO 769 Basin	tmaylandbhcf@yahoo.com	568-2020	Yes
Sarah Schlattman	BHC School District #3	600 N 6 th St. Greybull	sschlattman@bgh3.k12.wyo.us	921-2024	Yes
Cammy Griffin	Caseworker, DFS	616 2 nd Ave. N Greybull	cgriff@state.wy.us	765-9453	no
David Bottom	The Shack	831 N 6 th St. Greybull	davidbot@juno.com	765-2190	Yes
Robert Wilson	Basin Police Department	209 S. 4 th St. Basin	basinpd00@tctwest.net	568-2341	Yes
Lynette Wyatt	BHC School District #4	949 W.B St.Basin	jlwyatt@tctwest.net	568-2416	Yes
Diane Nuttall	Big Horn County Court	PO 749 Basin	dnuttall@courts.state.wy.us	568-5326	Yes
Linda Boyce	C.A.R.E.S.	420 W C Basin	bhchealthyfamilies@tctwest.net	568-3334	No
Kimberley Koch	C.A.R.E.S.	420 W C Basin	bhchealthyfamilies@tctwest.net	568-3334	No
Lynne Davis	Big Horn Basin Adolescent Program				No

Roberta Hinderliter	NAMI				No
Kris Cundall	Greybull Middle School Principal	600 8 th Ave. N Greybull	kcundall@bgh3.k12.wy.us	765-4493	No
Mark Fritz	Greybull High School Principal	600 N. 6 th St Greybull	mfritz@bgh3.k12.wy.us	765-2537	No
Tony Anson	Basin High School Principal	919 W. B St. Basin	tanson@bgh4.k12.wy.us	568-2416	No
Linda Harp	BHC Grants Administration	420 W C St. Basin	grants@tctwest.net	568-2930	No
Brenda TenBoer	Basin Republican Rustler	PO 640 Basin	btamboer@bresnan.net	568-2458	No
Gretchen Gasvado-Kelso	Centible Nutrition	600 Shoshone Ave. Lovell	gasvoda@uwyo.edu	765-2868	No
Meredith Despain	BHC School District #2	502 Hampshire Ave. Lovell	medespain@bgh2.k12.wy.us	548-2247	Yes
Rhonda Savage	Director, Lovell Recreation/Community Education District	20 S. Division St. Cowley	lovreccomed@tctwest.net	548-6466	Yes
Roland Simmons	Mayor of Cowley	336 Nevada Ave. Lovell	roland@rolandsimmons.com	548-7700	No
Jodi Lindsay	Lovell Town Council	PO 688 Cowley	jodi.lindsay@colloid.com	548-6521	Yes
Shon Hocker	BHCSD #1 Superintendent	502 Hampshire Ave.	shocker@bgh1.k12.wy.us	548-2254	No
	BHCSD #2 Superintendent	Lovell			
Dan Coe	BHCSD #1 Psychologist	PO 688 Cowley	dcoe@bgh2.wy.us	548-2259	Yes
		355 E. 5 th St. Lovell			
Matthew McNiven	Lovell Police Dept. Chief	454 Nevada Ave.	mmcniven@bhg1.wy.us	548-2238	No
	Caseworker, DFS	Lovell	lovellpolice@yahoo.com	548-2215	Yes
Nick Lewis	Editor, Lovell Chronicle	234 E. Main St. Lovell			
Pat Stevens	Wyoming State Representative	792 Garfield Ave. Lovell	psteve1@wy.us	548-5603	No
David Peck	Manager, First National Bank & Trust	284 E. Main St. Lovell	dapeck@tctwest.net	548-2217	Yes

Elaine Harvey	Byron Police Dept. Chief	PO 5 Byron	harvey00@tctwest.net	548-7866	Yes
Bruce Wolsey	Big Horn County Sheriff	PO 69 Basin	brucew@lovellbank.com	548-2751	No
Frankie Rohrer	C.A.R.E.S. Coordinator	355 E 5 th St. Lovell	lovellpolice@yahoo.com	548-4790	Yes
Ken Blackburn	Big Horn County Public Health	417 S.2 nd St. Greybull	bhcsheiff@tctwest.net	568-2324	Yes
Mary Alice Ewart	Big Horn County Public Health	527 1 st Ave S. Greybull	cares@tctwest.net	548-2330	No
Coleen Scheeler	Lovell High School Counselor	502 Hampshire Ave. Lovell	phnlovell@health.wyo.gov	548-6591	Yes
Kim Cowan	Rocky Mountain High School Counselor	30 E Main St. Byron	bbbs@tctwst.net	765-4488	Yes
Linda Douglass	Lovell Middle School Counselor	325 W 9 th St. Lovell	tteter@bgh2.k12.wy.us	765-9303	No
Tawnya Teter	Burlington Schools Counselor	109 School Ave. Burlington	tjones@bgh1.k12.wy.us	548-2256	No
Tim Jones	Counselor Lovell Elementary	600 Shoshone Ave. Lovell	tbillman@bgh2.k12.wy.us	548-2723	Yes
Tina Billman	Prevention Counselor, Big Horn County Health Coalition	502 Hampshire Ave. Lovell	bjmay@bgh2.k12.wy.us	762-3334	No
RJ May	Lovell Mayor	336 Nevada Ave. Lovell	megangarza@live.com	548-2247	No
Brian May	TCT West	451 Shoshoni Ave. Lovell	blmorrison@tctwst.net	548-6411	Yes
Megan Garza	Big Horn County School BHC School District #4 Superintendent	416 3 rd St. Basin	marla.leithead@tctstaff.com	548-6551	No
Bruce Morrison	Big Horn Basin Counseling Director	116 S 3 rd Basin	fisher@bgh4.k12.wy.us	548-2275	Yes
Marla Leithead		116 S. 3 rd St Basin	dirvine00@tctwest.net	568-2684	No
Mary Fisher				568-2020	Yes
Darwin Irvin					

Worksheet 4. Meeting Report

Date of Initial CAC Planning Meeting	Place of Meeting Phone calls and email	Length of Meeting Varied from 10 min. to an hour.	No. CAC Members Attending 28
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STRATEGIES IDENTIFIED FOR PRIMARY PLAN

Name of Strategy	Why Did You Select This Strategy?	What Are You Going to Accomplish?	Potential Barriers
1. Criminal Justice	<p>It is perceived by our community and our youth that law enforcement on the issues of underage drinking and adult binge drinking is a joke and that often times there are no consequences when someone is caught. Due to our collaboration in the last year law enforcement is aware of this perception and is working on changing that perception. The reality of enforcement and consequences is often times incorrectly perceived due to confidentiality issues and details that the public is unaware of. Lack of public awareness contributes to this problem as well.</p> <p>We will have 2 TIPS certified trainers in our county to provide free TIPS Training to anyone interested.</p>	<p>We are going to collaborate to step up enforcement through various programs (quarterly compliance checks and party patrols) and make sure that the programs and results are publicized. We will arrange TV interviews with the local television station discussing compliance checks and party patrols. As trainings are made available we will continue to have law enforcement and the justice system participates and will help to coordinate that.</p> <p>Together we will collaborate to look at ways to tighten up the social host law.</p> <p>We will be offering TIPS Training to alcohol servers and bar owners and want to create a policy where two failed compliance checks means mandatory training by that establishment. We will help businesses selling liquor and vendors understand that TIPS Training is a benefit to them. We will hold a contest Oct. – Dec. 2009 to entice business owners to get there employees TIPS Trained. We will do this with a cash prize awarded to one business in the south and one for the north ends of the county. (This can also be a group</p>	<p>Making sure all law enforcement takes these programs seriously so as not to jeopardize their credibility or that of other law enforcement.</p> <p>Enforcement perceived as “heavy handedness” by town councils.</p>

		that sells alcohol under a special use permit) The business who has the largest percentage of their employees trained by January 1, 2010 will receive the prize. This contest will be highly publicized and all businesses and employees will receive certificates for their participation.	
2. Most of Us	We will continue to use Most of Us to support and promote our previous efforts. Conversations in our communities that are based on the positive and the youth that are not participating in risky behaviors seem to grasp this messaging and use it to demonstrate that youth can make good choices. Our collaboration with the block grant has been in getting this messaging out in various forms in our communities and will continue. This project will help enhance and support one started previously in collaboration with the community Block Grant in which youth were developing and making positive messaging commercials focused on underage drinking.	Continuation of positive messaging in communities through billboards, local tv ads and in the schools. One form of media that we plan to use to get our local messaging out is to distribute Rollabanna's to youth and adults at the five high schools in our county. These will have the school name and mascot on one side and the flip side will contain a positive message focused on that school district and underage drinking. These will be displayed at athletic and events, ect. and can also be hung on lockers, windows and in vehicles. They will be a way to proudly share our non use statistics and link and support each school district as well as have one thing that links all the high schools in our county together. A contest will be held between the districts to motivate everyone to bring their rollabanna to high school calumniating events as well. (A Rollabana: It's a banner. It's a sign. It's a definite attention grabber. The versatile Rollabana is made of a Mylar or white polyethylene & lightweight plastic handles at each	Community perception that data is incorrect or it is being framed incorrectly.

		end. Imprinted with phrases, logos and/or pictures; it is an effective, re-usable product for every venue and event. Get it imprinted on both sides for double the impact with a flip of the wrists.)	
3. Community Norms	Data on the YRBS and PNA indicate that favorable attitudes toward drinking are prevalent in our county. Many adults have indicated that underage drinking “is a right of passage” and should be ignored. Data shows that youth listen to parents above anyone else when it comes to the subject of alcohol. We need to help parents understand how important these conversations are and how their child does listen when they talk. Parents need to understand the potential long term consequences of starting to drink alcohol as an adolescent. In our small, rural communities there is not much for our youth to do and becomes an excuse to drink. We are also experiencing a large jump in unemployment and it lends itself to adult binge drinking. The “college underage” group (18-20 yr. olds) continue to be a problem with underage drinking, providing alcohol to other minors and organizing parties as there is nothing for them to do socially.	Create awareness in our communities, especially among parents and schools; about the harm alcohol does to youth. Create awareness of the latest brain research and how alcohol affects the adolescent brain. Show how alcohol is being marketed to the youth and make them aware of the latest trends in alcohol so they know what they are looking for. Provide alternative events that youth and communities can attend that are alcohol free so the perception of there is nothing to do or we have to have alcohol to have fun is shown to be false. Information dissemination will happen at these events also. We are going to implement Parents Who Host Lose The Most Campaign that encourages parents and the community to send a unified message at prom and graduation time that teen alcohol consumption is not acceptable. It is illegal, unsafe, and unhealthy for anyone under age 21 to drink alcohol. Conversations with parents need to begin about how important their role is in keeping their child from underage drinking and the dangers of underage drinking. Security at community events and	Getting people to participate and to actually “hear” what is being said. Fair Board not agreeing to the formal policies.

		<p>restricting alcohol sales at community events will be researched as to what happens in various communities and how these areas are handled. These are two not already in place at the Big Horn County Fair. Formal policies for these as well as the following will be put in place by fair 2010: (these are currently being done because of our work in the previous two years but are lacking a formal policy)</p> <p>Identification wrist bans used for all who are drinking.</p> <p>Designated locations where alcohol can be consumed.</p> <p>Number of servings a person can purchase at one time.</p> <p>Alcohol sales ceasing one-half hour before the event is over.</p> <p>No price discounting.</p> <p>Servers are alcohol trained.</p> <p>Restricted age of servers.</p> <p>Manager is present at all times.</p> <p>No drinking on the job.</p> <p>Staff is made aware of the rules.</p> <p>Limited alcohol sponsorship.</p> <p>Signs discouraging underage drinking , drinking and driving and the 0-0-1-3 policy are posted within designated areas.</p> <p>Open container areas are posted</p>	
4.			

SPECIAL PROJECTS SELECTED

Name of Project	Why Did You Select This Project?	What Are You Going to Accomplish?	Potential Barriers
1. Recommended Environmental Strategies	We will be participating in the TIP Line which we feel will help law enforcement in preventing underage	We will research the alcohol special use permit allocation policy in our communities and pursue TIPS training being a	Resistance from liquor establishments and their

	<p>drinking and holding those accountable that allow or hold parties where there are underage drinkers. In our large county it is not possible to cover all the areas where a party could be taking place, this program will save law enforcement time. We anticipate that once this program gets up and running it will actually cut down on the number of parties and prevent problems before it happens.</p> <p>Our alcohol special use permitting policies need to be researched to decide if some changes to that policy would help curb underage drinking at those events.</p>	<p>part of that permitting process.</p> <p>We will create public awareness throughout the county of the TIPS Hotline and to encourage its use.</p>	<p>employees.</p> <p>Resistance from communities to change their permitting policies.</p> <p>Knowledge of and use of the TIP Line.</p>
<p>2. Youth Empowerment</p>	<p>Youth throughout the county were trained last year through the FACE program and youth groups were started throughout the basin. This program will continue to build, in a more structured way, what was started last year. It will add to the cohesiveness of the group and help provide more direction.</p>	<p>We will build on what was started last year and give this group more of a “voice”. This group will help with the implementation in the county, in their school and community of the TIP Line and its promotion. These youth will empower other youth to make non-use appealing. We will use motivators as decided on by the group and will collaborate with other youth groups in our area. This group will be instrumental in helping to further develop and promote the Most of Us campaign.</p>	<p>Youth finding time to participate.</p> <p>Additional funding could be a problem as we have a high rate of unemployment and businesses are closing. With so few of businesses and the economy as it is financial contributions could be a definite struggle. Our school districts, municipalities and county have begun to make cuts or</p>

			freeze things where they are so contributions from those entities may be difficult also.
3. Integration of Community Prevention	We choose this project due to the fact that although we have good representation on our advisory board on paper, actual attendance and participation is lacking, especially with our school districts in the southern end of the county. Participation is not consistent and with this program we hope we can change that, bring more people to the table (including parents) and have the collaboration from them to be a truly affective coalition throughout the county.	We are going to follow the outline that is a part of this program. We will have an employee who is dedicated to making sure that is step is accomplished and who develops a relationship with all stakeholders so that they feel their collaboration and input is not only important but necessary to our coalition. .	Receptiveness of various stakeholders. Time to be able to participate.
4. Regional Networking and Community Training	Trainings, networking and speakers are very important in raising awareness, furthering collaboration and expanding participant's knowledge in the area of underage drinking. Through this special project our CAC, region and those involved in prevention will have the opportunity to participate in these. It will further help to develop leadership in this area.	By the sharing of resources we will be able to provide trainings and/or speakers to help facilitate collaboration and create awareness of the issues or underage drinking and adult binge drinking.	Finding a time that works for everyone. (Our region works very well together and I would not expect to that to change.)
Did you request any type of technical assistance from WyPTAC or the Division for this meeting? If no, why not? If yes, what type did you request? Yes. Mike and Rich were not able to come here, but we had a lengthy conference call. I also sought assistance from Terre Bragg.	Did you request WyPTAC or the Division provide direct assistance in facilitating this meeting? If no, why not? Yes, but they could not make it up here at a time that would work for them and us.	Did you receive the TA requested? Yes to the best of their ability.	

Worksheet 5. Local Community Prevention Efforts

Local Prevention Initiatives other than the PF	Major Strategies	Critical Dates and Events	Local Contact	Potential Collaboration Y/N
Federal Prevention Block Grant	Education Awareness Media		Chad Lindsay	Yes
Most of Us social norming campaign	Positive Messaging		Karen Sylvester	Yes
The Line social marketing campaign	Media Campaign		Karen Sylvester	Yes
Wyoming's First Lady's Initiative	Awareness Education		Chad Lindsay	Yes
Community Initiative to integrate prevention	Underage Drinking Awareness		Chad Lindsay	Yes
Youth Initiatives (post-FACE activities)	Youth Movement		Karen Sylvester	Yes
Anti-Drug Programs	Prescription Drug Awareness Committee			
School Prevention Programs	Substance Abuse Counseling			
Law Enforcement Prevention Programs			Ken Blackburn Ben Mayland	Yes

Suicide Prevention Programs	Awareness Prevention		Big Horn County Counseling	Yes
Wyoming Tobacco Prevention and Control Program	Gather support for community tobacco ordinances and a statewide smoking ban		Sharon Altermatt	Yes
Public Health Programs and Initiatives			Kim Cowan	Yes
Juvenile Justice			Michelle Prather	Yes
DFS-Foster Care				

NOTE: If you checked “Y” for potential collaboration with one of the agencies or programs identified in the above chart, please use Worksheet 6 on the next page to explain how that collaboration might work. Then, when appropriate, incorporate that in your strategic planning for next year and in your development of a workplan.

Worksheet 6 – Potential Local Partnerships and Collaborations

AGENCY NAME/CONTACT:

Big Horn County Family Court / Michelle Prather

Big Horn County School Districts #1, #2, #3 and #4 Superintendents and building principals at each.

IDEAS FOR COLLABORATION:

It has been discussed in our county several times about the need and desire to have family court as an option for youth who have been identified as at-risk before they find themselves in the court system. Family Court is currently working on being able to accept those youth. It is foreseen that that option is going to be possible in the near future especially if we can show if we have some funding in place to help start this program. We will be working towards helping schools districts formulate ways in which they will identify youth for this program as well as helping find ways to fund the program.

AGENCY NAME/CONTACT:

Suicide Prevention Programs – Big Horn County Counseling

IDEAS FOR COLLABORATION:

We will continue our supportive efforts of their program and will help to raise awareness that alcohol often plays a part in suicide.

AGENCY NAME/CONTACT:

Drug Free Communities / Prevention Block Grant – Chad Lindsay

IDEAS FOR COLLABORATION:

Continuation of sharing resources to further create awareness of underage drinking and binge drinking. Collaborations will happen to reduce underage drinking through various strategies that will include education and media. Information dissemination and promotion responsibilities will be shared as a new program begin. Collaboration on effective media design and approach will also continue to happen.

AGENCY NAME/CONTACT:

Big Horn County Sheriff's Office - Ken Blackburn

IDEAS FOR COLLABORATION:

Collaborations will occur with the Big Horn County Sheriff's Office to reduce underage drinking through strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations. Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:

Basin Police Department - Robert Willson

IDEAS FOR COLLABORATION:

Collaborations will occur with the Basin Police Department to reduce underage drinking through strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations. Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:

Byron Police Department - Frankie Rohrer

IDEAS FOR COLLABORATION:

Collaborations will occur with the Byron Police Department to reduce underage drinking through strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations. Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:

Cowley Police Department - Dan Anderson

IDEAS FOR COLLABORATION:

Collaborations will occur with the Cowley Police Department to reduce underage drinking through

strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations.

Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:
 Greybull Police Department - Ben Mayland

IDEAS FOR COLLABORATION:
 Collaborations will occur with the Greybull Police Department to reduce underage drinking through strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations.

Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:
 Lovell Police Department - Nick Lewis

IDEAS FOR COLLABORATION:
 Collaborations will occur with the Lovell Police Department to reduce underage drinking through strategies including educational campaigns regarding harmful effects of underage drinking, information dissemination, social hosting impacts and penalties, party patrols, compliance checks, and TIPS training. Additionally, the negative impacts of impaired driving will also be addressed through other programming collaborations.

Law enforcement has been an integral part of the prevention efforts in Big Horn County and will continue to be so through increased effective collaborations between prevention agencies and law enforcement agencies.

AGENCY NAME/CONTACT:
 Big Horn County School District#1 - Shon Hocker

IDEAS FOR COLLABORATION:
 Collaborations will occur with Big Horn County School District#1 to increase the education of youth regarding the harmful effects of underage drinking, address the impact of positive and negative peer pressure, promote youth involvement in prevention efforts, and implement school-based strategies to reduce underage drinking. Collaborative efforts will occur in and out of the classroom. Age appropriate curricula will be in place to educate students in health and other classes. Counseling opportunities will be available to youth with alcohol and other substance issues whether their own or those of a family member. Youth empowerment opportunities to make a positive difference in preventing underage drinking among their peers and classmates will be promoted.

AGENCY NAME/CONTACT:
 Big Horn County School District#2 - Dan Coe

IDEAS FOR COLLABORATION:
 Collaborations will occur with Big Horn County School District#2 to increase the education of youth regarding the harmful effects of underage drinking, address the impact of positive and negative peer pressure, promote youth involvement in prevention efforts, and implement school-based strategies to reduce underage drinking. Collaborative efforts will occur in and out of the classroom. Age appropriate curricula will be in place to educate students in health and other classes.

<p>Counseling opportunities will be available to youth with alcohol and other substance issues whether their own or those of a family member. Youth empowerment opportunities to make a positive difference in preventing underage drinking among their peers and classmates will be promoted.</p>
<p>AGENCY NAME/CONTACT: Big Horn County School District#3 – Mark Fritz</p>
<p>IDEAS FOR COLLABORATION: Collaborations will occur with Big Horn County School District#3 to increase the education of youth regarding the harmful effects of underage drinking, address the impact of positive and negative peer pressure, promote youth involvement in prevention efforts, and implement school-based strategies to reduce underage drinking. Collaborative efforts will occur in and out of the classroom. Age appropriate curricula will be in place to educate students in health and other classes. Counseling opportunities will be available to youth with alcohol and other substance issues whether their own or those of a family member. Youth empowerment opportunities to make a positive difference in preventing underage drinking among their peers and classmates will be promoted.</p>
<p>AGENCY NAME/CONTACT: Big Horn County School District#4 - Mary Fisher</p>
<p>IDEAS FOR COLLABORATION: Collaborations will occur with Big Horn County School District#4 to increase the education of youth regarding the harmful effects of underage drinking, address the impact of positive and negative peer pressure, promote youth involvement in prevention efforts, and implement school-based strategies to reduce underage drinking. Collaborative efforts will occur in and out of the classroom. Age appropriate curricula will be in place to educate students in health and other classes. Counseling opportunities will be available to youth with alcohol and other substance issues whether their own or those of a family member. Youth empowerment opportunities to make a positive difference in preventing underage drinking among their peers and classmates will be promoted.</p>
<p>AGENCY NAME/CONTACT: Prescription Drug Awareness Committee - Ken Ferbrache</p>
<p>IDEAS FOR COLLABORATION: Collaborations will occur with the Prescription Drug Awareness Committee to promote education and information dissemination will occur throughout Big Horn County regarding the harmful effects of mixing alcohol with prescription medications at schools, health fairs, assemblies, and other presentations..</p>
<p>AGENCY NAME/CONTACT: Community Initiative to integrate prevention – Chad Lindsay</p>
<p>IDEAS FOR COLLABORATION: Continuation of sharing resources to further create awareness of underage drinking and binge drinking. Collaborations will happen to reduce underage drinking through various strategies that will include education and media. Information dissemination and promotion responsibilities will be shared as a new program begin. Collaboration on effective media design and approach will also continue to happen.</p>

AGENCY NAME/CONTACT:

Youth Initiative – Karen Sylvester

IDEAS FOR COLLABORATION:

Collaboration and building on what was begun last year through the FACE Movement will continue.

AGENCY NAME/CONTACT:

Wyoming Tobacco Prevention and Control Program – Sharon Altermatt

IDEAS FOR COLLABORATION:

Alcohol prevention and tobacco prevention will continue to collaborate on ways to get our messages out together as to keep our costs down. We will continue to promote those programs that are adversarial to behavior that puts the health and well being of youth and adults at risk. We will collaborate on programs that will be beneficial to both of the programs and will be beneficial as to promote our goals.

AGENCY NAME/CONTACT:

Public Health Programs and Initiatives – Kim Cowan

IDEAS FOR COLLABORATION:

Public Health in Big Horn County will continue to collaborate on the issue of underage drinking and adult binge drinking as to ways that they can create awareness of health issues of underage drinking and binge drinking. They will help disseminate information about our programs and promote them through literature, posters and flyers. They will help in the creation of media for these also.

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Criminal Justice		
Action Steps	Day/Month/Year of Completion	Responsible Party
Talk to the various law enforcement agencies about compliance checks, the timeline in which they would like to implement them and how follow up will be handled so that a list of the establishments that pass can be put into the local paper. Also discussion as to how we could make it mandatory that after two failures an establishment would be required to participate in TIPS training.	Nov. 30, 2009	Karen Sylvester and Chad Lindsay
Send out letters to alcohol retailers explaining the program and giving them a “heads up” that these checks are coming.	Nov. 30, 2009	Laurie Royal
Arrange for articles to be done in the local papers telling about up coming compliance checks. Attend town council meetings and tell them about the upcoming compliances checks.	Nov. 30, 2009	Laurie Royal Police Chiefs and/or Laurie Royal and Chad Lindsay
First round of compliance checks are completed.	December 30, 2009	Police Departments and Sheriff Department
Ads appear in local papers claiming who passed.	December 30, 2009	Karen Sylvester and Chad Lindsay
Letters go out asking if any business is interested in TIPS training.	Jan. 30, 2010	Karen Sylvester and TIPS Trainer in the north end of the county
Second round of compliance checks.	March 30, 2010	Police Departments and Sheriff Department

Follow up ad in papers.	March 30, 2010	Karen Sylvester and TIPS Trainer in the north end of the county
Third round of compliance checks.	June 30, 2010	Police Departments and Sheriff Department
Follow up ad in papers.	June 30, 2010	Karen Sylvester

MAKE ADDITIONAL COPIES OF THIS WORKSHEET FOR EACH STRATEGY

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Most Of Us		
Action Steps	Day/Month/Year of Completion	Responsible Party
Talk to all five school district principals and youth coalitions about the “Rollabanna Project”. Discuss what they want on the front to represent their district and look at what the data reveals and develop the messaging for the back. Discuss distribution and contest platform.	October 1, 2009	Karen Sylvester
Discuss and review with coalition what has been developed and who will help with contest.	October 31, 2009	Karen Sylvester and Chad Lindsay
Send to Bozeman for approval of messaging.	October 31, 2009	Karen Sylvester
Take to districts for final approval before printing. Decide who in the school or community will be responsible for the distribution of the rollabannas.	November 10, 2009	Karen Sylvester

Give final approval for printing to company.	November 20, 2009	Karen Sylvester
Have articles in local papers and school newsletters explaining the “rollabanna project. Have TCT West help with dissemination of information through local channels.	January 31,2010	Karen Sylvester and Chad Lindsay working with local districts and Marla Leithead at TCT West.
Distribute rollabanna’s to school districts. Have distributed to community in a timely manner.	February 15, 2010	Karen Sylvester
Contact school districts to make sure rollabanna’s have been distributed. Remind them of coming contests and have them remind their communities.	February 20, 2010	Karen Sylvester
Contest is held during culminating events.	March 6, 2010	WHSAA
People in charge of contest meet to discuss winner.	March 10, 2010	Karen Sylvester and Chad Lindsay
Winner is publicized in local papers and on TCT. Prizes awarded.	March 15, 2010	Karen Sylvester

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Community Norms		
Action Steps	Day/Month/Year of Completion	Responsible Party
Conversation at the CAC as to what kind alcohol free community events they would like to see held and set tentative dates.	November 15, 2009	Chad Lindsay and Karen Sylvester
Research dates and gets input from the youth coalition.	November 30, 2009	Karen Sylvester and Chad Lindsay
Collaborate and work with Community Training to bring in a speaker for our community.	November 30, 2009	Karen Sylvester and Chad Lindsay
Research what special permitting rules for alcohol are in each community and address gaps in that permitting.	January 30, 2010	Karen Sylvester
Discussion at the CAC's how to address any gaps in the permitting process and decide how we want to proceed.	Jan. 30, 2010	Karen Sylvester
Parents Who Host Lose the Most Campaign gears up. Information is disseminated to school districts and local	February 28, 2010	Karen Sylvester

media. News paper articles and information in parent news letters through the schools is sent out. Radio messaging begins.		
Meet with fair board to help develop policy to have in place for upcoming fair Collaborate and support the Big Horn Clinics Bike Rodeo community event. Invite the youth CAC to be participants in this event.	March 30, 2010	Karen Sylvester and Laurie Royal Karen Sylvester and Chad Lindsay
First reading of fair board policies.	April 20, 2010	Karen Sylvester
Second reading of fair board policies. Big Horn Clinic Bike Rodeo Community Event takes place	May 20, 2010 May 31, 2010	Karen Sylvester Linda Funk and Karen Sylvester

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Recommended Environmental Strategies		
Action Steps	Day/Month/Year of Completion	Responsible Party
Information about the TIP Line is provided to CAC	November 15, 2009	Karen Sylvester
CAC collaborates on the environmental strategy Restricting Alcohol Sales at Community Events and	December 30, 2009	Karen Sylvester and Chad Sylvester

Alcohol Special Use Permits.		
Begin promotion of the TIP Line – Radio, TV, local newspaper. Billboards, posters at school.	January 1, 2010	Karen Sylvester and Laurie Royal
Research community policy on alcohol special use permits and how alcohol sales at public events are restricted.	Jan, 30, 2010	Karen Sylvester
Bring policies to CAC to discuss.	February 28, 2010	Karen Sylvester
Continue with promotion of the TIP Line. Interview law enforcement about the TIP Line to have published in an article in local papers.	April 30, 2010	Karen Sylvester
Continue promotion of the TIP Line	Through the end of the fiscal year, Sept. 30, 2010	Karen Sylvester

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Youth Empowerment		
Action Steps	Day/Month/Year of Completion	Responsible Party
Bring all of the ‘Take It Back’ youth groups together to discuss how to proceed. Detail the parameters for this group.	Oct. 31, 2010	Karen Sylvester and Chad Lindsay
Research other groups formal commitment paperwork and develop one for Big Horn County.	Nov. 30, 2009	Karen Sylvester
Have paperwork checked by school districts and out to students to be signed by them and parents.	Dec. 15, 2009	Karen Sylvester and Chad Lindsay
Decide what fundraising the group wants to do and what the money will be used for. Research other funding possibilities. Discuss sustainability.	Jan. 15, 2010	Karen Sylvester and Chad Lindsay
Brain storm how to connect to community stakeholders and make a plan to do so.	Feb. 1, 2010	Karen Sylvester

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Integration of Community Prevention		
Action Steps	Day/Month/Year of Completion	Responsible Party
Formation of special committee to discuss integration issues.	Nov. 14, 2009	Laurie Royal
Conduct a gap analysis	Dec. 31, 2009	Laurie Royal
Send roster of special committee and gap analysis in with first quarterly report.	Jan. 15, 2010	Laurie Royal / Karen Sylvester
Develop integration plan, implement and send with the second quarterly report.	April 15, 2010	Laurie Royal / Karen Sylvester
Integration plan completed. Development of one project with a work plan and budget. Sent in with third quarterly report.	July 15, 2010	Laurie Royal / Karen Sylvester
Sustainability plan developed.	Sept. 30, 2010	Laurie Royal

Worksheet 7. Steps to Accomplish PF Strategies

Strategy: Regional Networking and Community Training		
Action Steps	Day/Month/Year of Completion	Responsible Party
Collaborate with regional PF directors about what kind of regional training we would like to do.	Oct. 31, 2009	Karen Sylvester
Collaborate with CAC about suggested trainings and take back to the regional PF's.	Nov. 31, 2009	Karen Sylvester
Prioritize a list with regional PF's about type of training, person and dates. Decide who will arrange the training and where it will be held.	Dec. 31, 2009	Karen Sylvester
Calendar schedule will be revised and updated once these steps have been accomplished.		

Worksheet 8. Meeting Report – Workplan and Calendar Meeting

<p>Date of CAC Workplan Meeting</p> <p>July 15th and 21st with a follow-up the 22nd</p>	<p>Place of Meeting</p> <p>Sr. Center and telephone</p>	<p>Length of Meeting</p> <p>3 ½ Hours</p>	<p>No. CAC Members Attending</p> <p>8</p>
<p>Names of CAC Members Attending:</p> <p>Cynthia Johnson, Chad Lindsay, Karen Sylvester, Laurie Royal, Diane Nuttall, Michelle Prather, Brandy Davidson, Ben Mayland</p>			
<p>What Challenges and/or Problems Did Coalition Members Experience in Completing the Workplan?</p> <p>Making everything work together on paper and trying to cover everything county wide.</p>			
<p>How Did the Coalition Members Decide to Address Those Challenges?</p> <p>We just kept at it until it came together. When there was a gap we couldn't fill someone found that another group could until we felt it was comprehensive.</p>			
<p>Did Any of the Strategies Decided at the First Meeting Change During the Workplan Process? (If Yes, How Did They Change and Why?)</p> <p>No</p>			
<p>Please provide any final comments regarding the strategic planning process with your CAC:</p> <p>In our community's members of the CAC look to the prevention people to put this together, it is perceived as their job. They want to give input or will collaborate but the actual pulling it altogether is not something they are going to do.</p>			
<p>Did you request any type of technical assistance from WyPTAC or the Division for this meeting? If</p>	<p>Did you request WyPTAC or the Division provide direct</p>	<p>Did you receive the TA</p>	

<p>no, why not? If yes, what type did you request?</p> <p>We requested assistance overall.</p>	<p>assistance in facilitating this meeting? If no, why not?</p> <p>Yes, but could not work it into a schedule that worked for us and them.</p>	<p>requested?</p> <p>As best they could.</p>
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Use Additional Sheets if Necessary

Worksheet 9. Prevention Framework Budget for October 2009 thru September 2010

COST DESCRIPTION	STRATEGY 1 Criminal Justice	STRATEGY 2 Most of Us	STRATEGY 3 Community Norms	TOTAL BUDGET
PERSONAL SERVICES				
Salaries & Wages	21540.00	21540.00	21540.00	64620.00
Employer Paid Benefits				
SUPPORTING SERVICES				
Communications:				
Internet				
Telephone	1200.00			1200.00
Vehicle Expenses				
TRAVEL/TRAINING/MEETINGS				
Travel In-State	900.00	900.00	900.00	2700.00
Travel Out-of-State	2500.00		2500.00	5000.00
Training Costs				
Miscellaneous Meeting Exp.	1000.00		1000.00	2000.00
SUPPLIES				
Consumable Supplies	800.00	400.00	800.00	2000.00
Commercial Printing	240.00		230.00	470.00
Publications Purchased			500.00	500.00
ADVERTISING/MEDIA COSTS	4000.00	4500.00	1000.00	16500.00
EQUIPMENT RENTAL				
CONTRACTUAL SERVICES (please describe)				
1.Compliance Checks	2000.00			2000.00
2.Party Patrol	2000.00			2000.00
3.Webpage Design	1000.00			1000.00
4. P/T Stipends			2000.00	2000.00
5.				
OTHER COSTS (specify)				
A. WyPTAC				10049.00
B. WYSAC				5025.00
C. Alternative Events			6000.00	1000.00
D. Mandatory Server Training	2000.00			2000.00
TOTAL	39180.00	27340.00	34470.00	116064.00

Big Horn County CAC – Budget Justification and Narrative

COST DESCRIPTION	STRATEGY 1 Criminal Justice	STRATEGY 2 Most of Us	STRATEG Y 3 Community Norms	TOTAL BUDGET
PERSONAL SERVICES				
Salaries & Wages	21540.00	21540.00	21540.00	64620.00
Employer Paid Benefits				

The Prevention Specialist has the every day responsibility to oversee everything concerning the Prevention Framework Grant. Coordinating and implementing the projects, working with the coalitions, both community and youth. The manager is also expected to work with WyPtac, WYSAC and the Mental Health and Substance Abuse Services Division including all reporting as well as any federal reporting requirements. The manager has been working in prevention for the last ten years, the last three as PF director, is SAPST certified, trained on the CLI and has attended several state trainings and out-of-state trainings. The manager is expected to be community oriented and accessible to community members. Salary is based on 1.00 FTE. No benefits or withholding are paid for our employees. The fiscal manager is paid at 8% of the overall budget.

Total requested for Personnel Services: \$64620.00

SUPPORTING SERVICES				
Communications:				
Internet				
Telephone	1200.00			1200.00
Vehicle Expenses				

The PF Manager is provided a cell phone so that the job can be done more adequately and effectively. The PF Manager supplies everything else needed to do the job personally.

Total requested for supporting services: \$1200.00

TRAVEL/TRAINING/MEETINGS				
Travel In-State	900.00	900.00	900.00	2700.00
Travel Out-of-State	2500.00		2500.00	5000.00
Training Costs				
Miscellaneous Meeting Exp.	1000.00		1000.00	2000.00

Travel in-state is requested for the PF Director to attend mandatory state meetings, regional meetings, trainings and travel throughout the county. The current rate for mileage is .55 per mile. This total also includes hotel expenses and per diem expense. The senior Center currently pays \$40.00 a day per diem in-state and hotels are at the government rate. This number also includes travel for CAC members to regional meetings if needed.

Travel Out-of-State is requested for the PF Director to attend the Northwest Alcohol Conference and another conference somewhere in the United States deemed appropriate by the coalition and Dept. of Health.

We are not requesting training costs from this budget.

Misc. Meetings Expenses is requested for food to help members have the time to be able to attend. The average cost per meeting is from \$50.00 to \$100.00 depending on the type of meeting and numbers attending. This budget is also used to take state representatives or city officials or county commissioners or school personnel to lunch to discuss the various issues i.e. policy changes we would like to see changed or implemented, or programs i.e. TIPS Training, Parents Who Host Loose the Most. This money will also be used to provide pop and a snack at the TIPS Trainings. We also plan to host a dinner and meeting with the underage group of 18-20 year olds to brainstorm with them ideas on what they think we could do to cut down on that group of underage drinkers. These numbers are based on budgets from the past and anticipating our future needs and requirements.

Total requested for Travel/Training/Meetings \$9700.00

Supplies				
Consumable Supplies	800.00	400.00	800.00	2000.00
Commercial Printing	240.00		230.00	470.00
Publications Purchased			500.00	500.00

Under consumable supplies we are requesting money for paper, ink, postage, envelopes and office supplies. We will purchase the booklets for people attending TIPS Training and provide certificates for those completing the training. We will create and have some brochures done to distribute about TIPS Training and The Parents Who Host Lose the Most Campaign. Posters will be professionally done to hang up in areas that parents will be most likely to see. We will also purchase materials from Parents Who Host Lose the Most. We will create pamphlets creating awareness about the compliance checks and party patrols.

Total requested for Supplies: \$2970.00

Advertising/Media Costs	4000.00	4500.00	1000.00	9500.00
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We will continue to use the Most of Us campaign and promote our prevention efforts. Additionally we will use media to support law enforcement in conducting compliance checks and party patrols and other law enforcement strategies. We will support retailers in conducting compliance checks and use paid media to report who passes each time. Paid media will be used for The Parents Who Host Lose the Most campaign. . We will advertise our proposed contest to entice liquor establishments and special use permit users to get their servers TIPS Trained. Positive promotion of the party patrols is essential to keep the public from “turning” on law enforcement thus causing them to back away.

Advertising for Most of Us will be through the purchase of rollabana’s for all five school districts in our county. We will purchase 250 for each district. It will have the high school name and mascot on the front with a Most of Us message concerning underage drinking on the back. When unrolled at an event everyone looking directly on will identify the school. All of those sitting behind will read the positive message. The message will be school specific. These can also be suctioned cupped onto windows, lockers or any smooth surface. These will be a great way to get the message out.

We also want to buy wrist bands for use for special events to show those organizers that they really are not a “big hassle.” Law enforcement will help us with this project.

Total requested for Advertising/Media Costs: \$9500.00

Equipment Rental				
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We require no equipment rental.

CONTRACTUAL SERVICES (please describe)				
1.Compliance Checks	2000.00			2000.00
2.Party Patrol	2000.00			2000.00
3.Webpage Design	1000.00			1000.00
4. P/T Stipends			2000.00	2000.00

We will be contracting with the local police departments and the county sheriff’s office to conduct regular compliance checks and creation of party patrols. An MOU will be on file for all of the offices involved. We will contract at \$20.00 an hour for the officers and \$10.00 an hour for the youth attempting to purchase and cash for the youth to use to purchase. We will have enough for 30 man hours (2 officers and 2 youth) with \$180.00 left to use for purchasing. We will contract for 100 man hours total for the party patrols.

We propose to have a web page designed to link to the school district web site and to the various towns.

Total requested for Contractual Services: \$5000.00

OTHER COSTS (specify)				
A. WyPTAC				10049.00
B. WYSAC				5025.00
C. Alternative Events			6000.00	6000.00
D. TIPS Server Training	2000.00			2000.00

We are requesting money to host alcohol free/alternative community events. \$1000.00 will be used to support an event sponsored by the Big Horn Clinic which they are expanding on from last year. Last they had a crowd of over 700 which in our area is phenomenal. Law enforcement and prevention will be a big presence at this year's event as will our youth coalition. The remaining money will be used for alcohol free/alternative events that will need community and youth collaboration and input throughout the Big Horn Basin.

We are proposing a contest at the beginning of the fiscal year to kick off the TIPS server training. The retailers or special event organizers who have the largest percentage of their servers trained between Oct. – Dec. 2009 will receive a \$500.00 prize. This prize will be offered at the north and south end of the county. Starting the program this way will be perceived in a positive way and hopefully get retailers to get in there and get their servers trained. \$1000.00 has been a set aside for any costs that are trainers may incur providing the trainings.

WyPTAC evaluation services @ 5% - \$5025.00

WYSAC Technical Assistance @ 10% - \$10049.00

Total request for Other Costs: \$23074.00

Total requested funds for Primary Plan: \$116064.00

**SOUTH BIG HORN HEALTH COALITION CAC
FY 2009-10 SPF SIG BUDGET**

PRIMARY PLAN & SPECIAL PROJECTS

COST DESCRIPTION	Primary Plan Total Budget	SPECIAL PROJ. Recommended Environmental Strategies	SPECIAL PROJ. Youth Empowerme nt	SPECIAL PROJ. Integration of Community Prevention	SPEC. Proj Regional Networking & Comm. Training	TOTAL BUDGET
PERSONAL SERVICES						
Salaries & Wages	64620.00					64620.00
Employer Paid Benefits						
SUPPORTING SERVICES						
Communications:						
Internet						
Telephone	1200.00					1200.00
Other – please specify						
TRAVEL/TRAINING/MEETINGS						
Travel In-State	2700.00	500.00	400.00	200.00	100.00	3900.00
Travel Out-of-State	5000.00					5000.00
Training Costs						
Miscellaneous Meeting Exp.	2000.00	300.00	1100.00	2500.00		6000.00
SUPPLIES						
Consumable Supplies	2000.00		1000.00	200.00		3200.00
Commercial Printing	470.00					470.00
Publications Purchased	500.00					500.00
ADVERTISING/MEDIA COSTS	9500.00	10000.00				19500.00
FACILITY RENTAL			1000.00			1000.00
CONTRACTUAL SERVICES (please describe)						
1. Compliance Checks	2,000.00					2000.00
2. Party Patrol	2,000.00					2000.00
3. Webpage Design	1000.00					1000.00
4. P/T Employees		4000.00	5600.00	6000.00		14500.00
OTHER COSTS (specify)						
A. Alternative Events	6000.00					6000.00
B. Mandatory Server Training	2000.00					2000.00
C. Youth Stipends			5000.00			5000.00
D. Youth Special Projects			3000.00			3000.00
E. Integration Project				8000.00		8000.00
F. Regional Meetings & Conferences					400.00	400.00

COST DESCRIPTION	Primary Plan Total Budget	SPECIAL PROJ. Recommended Environmental Strategies	SPECIAL PROJ. Youth Empowerment	SPECIAL PROJ. Integration of Community Prevention	SPEC. Proj Regional Networking & Comm. Training	TOTAL BUDGET
G. Speakers & Trainers					4200.00	4200.00
Sub TOTAL	100990.00	14800.00	17100.00	16900.00	4700.00	154490.00
Program TA & Evaluation						
1. WyPTAC @ 10%	10049.00	1480.00	1710.00	1690.00	470.00	15399.00
2. WYSAC @ 5%	5025.00	740.00	855.00	845.00	235.00	7700.00
TOTAL	116064.00	17020.00	19665.00	19435.00	5405.00	177589.00

TRAVEL/TRAINING/MEETINGS						
Travel In-State	2700.00	500.00	400.00	200.00	100.00	3900.00
Travel Out-of-State	5000.00					5000.00
Training Costs						
Miscellaneous Meeting Exp.	2000.00	300.00	1100.00	2500.00		6000.00

We have requested funds to travel throughout the basin to promote the TIP line to town councils, school districts, and law enforcement. We will also need to travel to the other communities to research permitting and special use policies and to have discussions about proposed changes or additions. Youth empowerment will require travel between school districts so that youth can come together. Integration of Community Prevention will require travel to all the communities to discuss and promote our coalition. Regional

networking will mean traveling in our region for the PF Director and CAC members to attend a regional training.

Misc. meeting expenses will cover expenses that are incurred to hold meetings to promote the TIP Line. Youth empowerment will require lots of food and drink for the youth participants.

Integration of Community Prevention is all about meetings and planning. This project will require money for meetings to help promote this project and to succeed.

Total requested for Special Projects for Travel/Training/Meetings: \$5200.00.

Total budget request for Travel/Training/Meetings: \$14900.00

Supplies					
Consumable Supplies	2000.00		1000.00	200.00	3200.00
Commercial Printing	470.00				470.00
Publications Purchased	500.00				500.00

Supply money will be used for the youth to buy incentives and will be used to have things available for the youth to promote their program.

Supplies will be necessary to carry out the mission of Integration of Community Prevention.

Total requested for Special Projects for Supplies: \$1200.00

Total budget request for Supplies: \$4170.00

Advertising/Media Costs	9500.00	10000.00				19500.00
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We have requested advertising dollars under Recommended Environmental Strategies to heavily promote the TIPS Line. We will use our dollars for a billboard in every community, local papers, radio, television and posters. We estimate that an effective advertising plan will spend \$10000.00 on promotion.

Total requested for Special Projects for Advertising/Media Costs: \$1000.00

Total budget request for Advertising/Media Costs: \$19500.00

Facility Rental			1000.00			1000.00
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We are requesting money for facility rental as we will need to rent facilities in order to hold activities for this group youths.

Total requested for Special Projects for Facility Rental: \$1000.00

Total budget request for Facility Rental: \$1000.00

CONTRACTUAL SERVICES (please describe)						
1. Compliance Checks	2,000.00					2000.00
2. Party Patrol	2,000.00					2000.00
3. Webpage Design	1000.00					1000.00
4. P/T Employees		4000.00	5600.00	6000.00		15600.00

We will need to hire someone else to head up the Integration of Community Prevention. In order to keep to the time line and to be successful at this project we will hire someone at .50 FTE with a contractual salary of \$500.00 a month.

We are going to hire someone to help work with the youth group. The PF director will oversee the youth group and do the reporting, but the contracted person will be able to spend consistent time with the group. We will contract at \$700.00 a month for 8 months.

We have requested money for Recommended Environmental Strategies so that we can hire some hourly help to help promote our strategies under this project. We will contract with someone at \$15.00 an hour for a total of 266 hours.

Total requested for Special Projects for Contractual Services: \$15600.00

Total budget request for Contractual Services: \$15600.00

OTHER COSTS (specify)						
A. Alternative Events	6000.00					6000.00
B. Mandatory Server Training	2000.00					2000.00
C. Youth Stipends			5000.00			5000.00
D. Youth Special Projects			3000.00			3000.00
E. Integration Project				8000.00		8000.00
F. Regional Meetings & Conferences					400.00	400.00
G. Speakers & Trainers					4200.00	4200.00

We request \$5000.00 to give youth stipends for their participation. The details of these stipends still need to be discussed and finalized with the youth group itself. We also need money to help further special projects with the youth.

\$8000.00 will be set aside for the Integration of Community Prevention and the project that they decide to do in collaboration with the coalition.

\$400.00 will be used for a regional training for our CAC. \$4200.00 will be used to bring in a training and/or speakers. We will collaborate with our region on this project also so we get the most out of our dollars.

Total requested for Special Projects for Other Costs: \$20600.00

Total budget request for Other Costs: \$28600.00

Program TA & Evaluation						
1. WyPTAC @ 10%	10049.00	1480.00	1710.00	1690.00	470.00	15399.00
2. WYSAC @ 5%	5025.00	740.00	855.00	845.00	235.00	7700.00

WyPTAC Technical Assistance @ 10% : \$5350.00

WYSAC Technical Assistance@ 5% : \$1675.00

Total requested for Special Projects for Program TA and Evaluation: \$7025.00

Total budget request for WyPTAC: \$15399.00

Total budget request for WYSAC: \$7700.00

Total budget request for Program TA and Evaluation: \$23099.00

Total Requested Funds: \$177589.00